

We create an outline at the beginning of writing to have a blueprint to follow while writing. But, do you check <u>after</u> you've written to see if your writing and ideas are organized and explained well? After your first draft, complete a <u>REVERSE OUTLINE</u>.

- Does your paper answer the prompt? Does it fully explain your thesis?
- Are your ideas organized in a logical order?
- Do you need to expand your analysis?

Topic of each Paragraph (main idea)	Details/Analysis Bullet point your details!

Double check your topics:

- Does everything in this column support your thesis?
- Is the order logical?

Double check your analysis and synthesis:

- Do you have paragraphs that repeat and overlap in analysis? Do they need to be combined?
- Are there too many topics covered here? Does it need to be separated into two paragraphs?
- Are your paragraphs too long or too short?